

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 75
FOR THE PERIOD 1 MAY 2008 TO 31 AUGUST 2008**



Please note key decisions nos. 2600 – 2630 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at democracy.enfield.gov.uk.

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 1094 Bycullah Road Estate - Kitchen and Bathroom Renewals. Approval to accept a tender in respect of one contract covering kitchen and bathroom renewals and associated works to various properties on the Bycullah Road Estate including Bycullah Road – Flats, Chase Green Avenue, Elizabeth Avenue – Sheltered and Elizabeth Avenue – Houses to address non-decency. The scheme to be referred to as Bycullah Road Estate – kitchen and bathroom renewals.</p>	Cabinet Member for Housing	Not before 1st May 2008	Part 1	Highlands	<p>Residents – meetings/open days with product samples / correspondence re proposals / info. packs / individual surveys by contractor prior to works commencing / feedback and satisfaction surveys on completion [June 05 to completion]. Community Housing Partnership – consultation at meetings / updates [Sept 04 to completion]. Resident Assns – advised of proposed works & updated at meetings. District Housing Office – consulted on proposals / updated at meetings / aid in consultation process [June 05 to completion].</p>	<p>Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk</p>	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2021 Review of Council Policy relating to the use of tables and chairs for refreshments on the highway.	Cabinet Member for Environment and Street Scene	Not before 1st May 2008	Part 1	All Wards		Head of Environmental Crime Tel: 020 8379 4518 alan.shaw@enfield.gov.uk	None.
* KD 2065 To approve the Borough-wide Characterization Study and the Criteria for the Designation of Conservation Areas. To approve for public consultation six new proposed conservation areas.	Cabinet Member for Environment and Street Scene	Not before 1st May 2008	Part 1	All Wards	Conservation Advisory Group – Draft documents submitted to Members and member organisation for comment [Nov 2006 – Jan 2007] Planning Committee – Draft documents submitted to Members of the Committee for comment [Nov 2006 – Jan 2007]	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2071 To approve the Enfield Town Area Action Plan Preferred Options report for the first formal stage of public consultation.	Local Development Framework Cabinet Sub-Committee	Not before 1st May 2008	Part 1	Town; Grange; Southbury; Highlands;	As set out in the Statement of Community Involvement – Preparation of the Enfield Town Area Action Plan will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2005) London Borough of Enfield Statement of Community Involvement (2006)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2120 Approval of arrangements for the restructuring of the senior management of the Property Services Division of the Department of Finance and Corporate Resources.</p> <p>The report notes that the additional costs of the full structure are expected to be temporary with three senior posts becoming redundant on the completion of the Property Strategy. The report also notes the requirement for additional finance support in connection with the Property Strategy and recommends the creation of a Property Strategy Accountant for the duration of the Property Strategy initiative.</p>	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st May 2008	Part 1	All Wards	Finance and Legal – Internal consultation [Jan. 07]	AD - F&CR - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	Cabinet Agenda 12 July 2006, Item 29

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2130 Cuckoo Hall Lane Estate window renewal and external refurbishment works. Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs and redecorations, communal lighting upgrade	Cabinet Member for Housing	Not before 1st May 2008	Part 1	Jubilee	Tenants – Scheme consulted & approved through the Eastern District Community Housing Partnership. Estate wide consultation through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects'. Leaseholders – in line with statutory requirements. Estate Officers – Advised of dwellings proposed to receive improvement and methodology behind selection. Updates on progress. [Nov 05 to completion of works and defects liability period]	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files Construction Technical Services

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2152 Approval to work flexibly (acquisition and hand backs) with our various temporary accommodation schemes to reduce useage in line with the Government's 2010 Temporary Accommodation reduction target.</p> <p>To agree additional funding to expand the Homefinder (Private Rent Deposit) scheme to meet TA reduction plan.</p>	Cabinet Member for Housing	Not before 1st May 2008	Part 1	All Wards	N/A	<p>Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcernan@enfield.gov.uk</p>	LBE Temporary Accommodation Reduction Plan

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2163 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works - Gordon Hill Area Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	Cabinet Member for Housing	Not before 1st May 2008	Part 1	Chase; Highlands; Town; Turkey Street;	<p>Residents (tenants & leaseholders) - Meetings/open days. Correspondence re works & programme. Info packs. Surveys of properties by contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation undertaken at meetings & regularly updated. Resident Associations - Advised of proposed works & updated at meetings. District Housing Office - Consulted & updated at regular meetings on progress & programme. Aid in consultation process. [July 07 to Completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st May 2008	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2203 Creation of a framework of accommodation suppliers to meet the Council Statutory duties towards homeless households	Director of Health & Adult Social Care	Not before 1st May 2008	Part 1	Bowes		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 1st May 2008	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2210 To agree the restructure of the Health and Adult Social Care Department.	Cabinet Member for Adult Social Services, Cabinet Member for Housing, Director of Health & Adult Social Care	Not before 1st May 2008	Part 1	Does Not Apply	N/A	Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2237 Approval to scheme to be referred to as Elsing Estate Window Renewals.</p> <p>Approval to accept a tender in respect of one contract covering renewal of Windows & Roofs to properties on the Elsing Estate to address non-decency. Works to include window renewal, roof refurbishment/renewal and other works to the exterior of the properties.</p>	Cabinet Member for Housing	Not before 1st May 2008	Part 1	Turkey Street	<p>Residents (tenants & leaseholders) – Meetings & open days, correspondence, information packs. Surveys of properties to be carried out by the Contractor prior to works commencing. Feedback & satisfaction surveys on completion of works. [Jan 06 to completion]</p> <p>Community Housing Partnership – Consultation at meetings & regularly updated [Oct 05 to completion]</p> <p>Resident Associations – Advised of proposed works & updated at meetings [Jan 06 to completion]</p> <p>District Housing Offices – Consulted & updated at regular meetings. Aid in consultation process. [Jan 06 to completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281</p> <p>kevin.connolly@enfield.gov.uk</p>	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2253 To approve a borough –wide scheme for the replacement of the shower cubicles and to seek delegated authority from the relevant Director to accept tenders that do not exceed the pre-tender estimate by more than 5%. Projects to be reported individually against this key decision within an anticipated funding budget of £655,000 inclusive of fees and work costs.	Cabinet Member for Housing	Not before 1st May 2008	Part 1	All Wards	Residents – Letters, and individual direct consultation with the residents – Aug 07 – Autumn 07. Social Services at Home, Occupational Therapy Service – Direct Briefing – Sept 07 - Ongoing	Central Services Manager Tel: 0208 379 8953 andrew.batty@enfield.gov.uk	Housing Project Management Files Design Consultant Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2254 To approve a programme of bathroom and associated works to Westcroft Close, John Adams Court, Len Warren House, Newstead House and William House.</p> <p>To seek delegated authority from the relevant Director to accept a tender that does not exceed the pre-tender estimate(s) by more than 5%.</p> <p>Projects to be reported individually against this key decision within an anticipated funding budget of £1.025M inclusive of fees and work costs.</p>	Cabinet Member for Housing	Not before 1st May 2008	Part 1	Turkey Street; Bowes; Edmonton Green; Lower Edmonton;	Residents – Letters – Aug 07 – autumn 07 Sheltered Housing Officers – Direct Briefing – Aug 07 - Ongoing	Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk	Housing Project Management Files Design Consultant Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2296 Award of care and support services contract for the Extracare scheme for Older people, located in Edmonton.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st May 2008	Part 2 para 3	Does Not Apply	LBE Senior Managers and operational staff - Reporting, meetings - July 2007 – March 2008 Partners, Service Users - Separate consultation exercises carried out by the main project board which has oversight for development and construction, care and support etc - 2006/7 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Project Plan – milestones and timing Business Case reports Tendering documents (currently not completed as the tender is in progress as @ 31.10.07)
*KD 2303 Tier 4 Drug Treatment Substance Misuse Framework of Contractors	Director of Health & Adult Social Care	Not before 1st May 2008	Part 2 para 3	All Wards	DAT Partnership - Regular Steering Groups will be kept informed - 01/11/2007 - 07/04/2008	Data & Information Manager Tel: 020 8379 4882 alison.miller@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2317 Contract award of weed spray treatment for Highway and Housing areas. The contract will cover requirements for weed spraying of all other L.B Enfield Council service areas as and when requirements dictate.	Cabinet Member for Environment and Street Scene, Cabinet Member for Housing	22 May 2008	Part 1	All Wards		Head of Street Scene Tel: 020 8379 1785 russell.hart@enfield.gov.uk	Contract document OJEU European procurement notice
*KD 2332 Decision required to set up a Corporate training framework -Enfield Early Years, Childcare and Community Access Service and Adult Social Services. This framework will provide quality training for childcare providers, together with health and safety training for adult social services in the borough. Part 2 will contain the details of the contracts awarded based on the tenders received.	Cabinet Member for Education, Children's Services	Not before 1st May 2008	Part 1 & 2 Para 3	All Wards	Legal, Finance, Corporate Procurement and Officers in ECSL - Portfolio Report's (Jan 08 – Feb 08)	Admin Manager Tel: 020 8379 3425 amita.clements@enfield.gov.uk	Childcare Act 2006

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2333 Renewal of contract for a further three years (with option for two one year extensions), to supply:</p> <p>1) an Area Special Educational Needs Co-ordinator Team (SENCO), to support PVI Daycare Providers;</p> <p>2) an Inclusion Team to provide SENCO support to Out of School Providers; an Out of School Provider Support Team to offer support around setting up new provision, developing existing provision, staff recruitment, raising finances etc.</p>	Cabinet Member for Education, Children's Services	Not before 1st May 2008	Part 1 & 2 Para 3	All Wards	EYCCA Senior Team - Through consultation at EYCCA Senior Team Meetings - September 2007 - December 2007 - Legal, Finance, Corporate Procurement, & senior Officers of ECSL - Consultation of draft Portfolio Report - December 2007 - March 2008	Childcare Business Development Co-ordinator Tel: 020 8379 3461 peter.chapman@enfield.gov.uk	None.
KD 2337 February 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of February 2008 and actions needed in order to remain within the approved budget.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st May 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2556 Approval for the release of S106 funding for the completion of the Enfield Industrial Estate Regeneration projects2556	Cabinet Member for Environment and Street Scene, Cabinet Member for Sustainable Communities & Employment	Not before 1st May 2008	Part 1	Upper Edmonton		Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk	Key Decision 756, 18 June 2005
*KD 2559 The appointment of Lambert Smith Hampton as agent on major disposals for an initial unknown period. Procurement was via the Office of Government Commerce framework agreement for surveying services and involved proposals from 5 parties	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st May 2008	Part 1	All Wards		Head of Projects and Estates Management Tel: 020 8379 3187 richard.lauder@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2562 Approval to accept a tender in respect of one contract covering renewal of Baker Street windows, roofs, external and internal repairs & redecorations, communal lighting upgrades and environmental works. The scheme to be referred to as Baker Street window renewal and external envelope works.</p>	Cabinet Member for Housing	Not before 1st May 2008	Part 1	Town	<p>Tenants - consulted and approved through the Western District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects. - May 2007 - To completion and defects liability period.</p> <p>Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served Nov 2007. May 2007 - To completion and defects liability period. Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work. – Jan 2007 - To completion and defects liability period.</p>	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files Architectural Services

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*KD 2563 Approval to accept a tender for major external refurbishment works to Welch & Woolpack Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors..	Cabinet Member for Housing	Not before 1st May 2008	Part 1 & 2 Para 3	Enfield Lock	<p>Tenants - consulted and approved through the Eastern District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects - Aug 04 - To completion and defects liability period.</p> <p>Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements - March 2008 - To completion and defects liability period. Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work - Aug 04 - To completion and defects liability period.</p>	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files Hadley Design Associates

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*KD 2576 To approve a tender for the supply and installation of cold water supply booster pump sets to 14 medium to high-rise blocks of flats.	Chief Executive	Not before 1st May 2008	Part 2 Para 3	Edmonton Green; Upper Edmonton;	Residents of the blocks - Letters and notices - May 07 - Dec 08	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.
*KD 2577 To approve a scheme consisting of the renewal of old floor coverings to the common parts of Burgundy, Normandy and Picardy Houses on the Four Hills estate, Enfield together with the provision of security screens at basement level to the three blocks, and to accept a tender for the works.	Cabinet Member for Housing	Not before 1st May 2008	Part 2 Para 3	Chase	Residents of the blocks - Letters and notices - Autumn 06 - April 08	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2581 Approval to the Schools Access Programme 2008/09	Cabinet Member for Education, Children's Services, Director of Education, Children's Services & Leisure	Not before 1st May 2008	Part 1	All Wards	Schools Accessibility Group - Termly meetings - Ongoing	Education Building Development Officer Tel: 020 8379 4515 amanda.doherty@enfield.gov.uk	None.
KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st May 2008	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Acting Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2586 To approve the draft Enfield Heritage Strategy for public consultation	Cabinet Member for Education, Children's Services, Cabinet Member for Environment and Street Scene	Not before 1st May 2008	Part 1	All Wards	All Members, MPs, Planning Committee, CAG, culture, arts, heritage, business and community groups across the borough, GLA, GOL, English Heritage and national amenity socs. Letters, website, public meetings, displays - May 2008 - June 2008	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk, Cultural Services Manager Tel: 020 8379 3659 lorraine.cox@enfield.gov.uk	Draft Enfield Heritage Strategy

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*KD 2592 Acceptance of tender for fire risk assessment services to residential blocks.	Cabinet Member for Housing	Not before 1st May 2008	Part 2 para 3	All Wards	Residents of the blocks - Letter / notice - April 2008 (projected) to September 2008 (projected)	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.
KD 2606 To approve the spend of £374,000 in respect to the cost of construction of refurbishment for Broomfield, Trent and Oakwood Park toilets.	Director of Environment, Streetscene & Parks	Not before 1st May 2008	Part 1	Cockfosters ; Southgate; Southgate Green;	Legal, Finance & Democratic Services - Internal via email - TBC	Senior Project Officer - Parks & Open Spaces Tel: 020 8379 3786 david.breckenridge@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2615 To accept tenders and the award of contracts for the supply of either electricity or gas to civic buildings, procured through the service offered by either the Office of Government Commerce (OGC) consortium framework or the LASER (London Authorities South East Region) buying consortia.	Director of Finance & Corporate Resources	Not before 1st May 2008	Part 1	All Wards	Schools - Letter to schools concerned .	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.
KD 2616 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st May 2008	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required

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KD 2617 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 1st May 2008	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.
KD 2618 To write off miscellaneous debts considered irrecoverable by the Council.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st May 2008	Part 1	Does Not Apply	N/A	Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk	None.
KD 2619 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 1st May 2008	Part 1	All Wards	N/A	Acting Head of Resources Tel: 020 8379 8167 helen.waring@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

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KD 2621 To note the progress with the prestigious routes lighting programme and confirm whether we wish to continue with the installation programme or whether to cease the programme and redirect the remaining capital, £750,00 to other work.	Cabinet Member for Environment and Street Scene	Not before 1st May 2008	Part 1	All Wards		Assistant Director of Environment, Street Scene and Parks (Contracts) Tel: 020 8379 3600 gary.barnes@enfield.gov.uk	PFI Street Lighting Contract
KD 2622 To extend the existing Highway Ground Maintenance contract for a further 10 months from the previously agreed extension. This will extend the contract to 4th January 2009.	Cabinet Member for Environment and Street Scene	Not before 1st May 2008	Part 1	All Wards		Principal Environmental Engineer Tel: 020 8379 3518 mike.vassiliou@enfield.gov.uk	None.
KD 2623 The allocation of Area based Grant for 2008/09	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st May 2008	Part 1	All Wards	Based on report to CMB	Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Briefing Note to CMB 11th March 2008; minuted at CMB 1st April 2008

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KD 2625 Approval to consider contracting options for the provision of Nursing Care at Elizabeth Lodge	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st May 2008	Part 2 para 8	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007
KD 2626 Approval to Explore Future Contracting Options At Honeysuckle House	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st May 2008	Part 2 para 8	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006

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KD 2627 Relocation of Weir Hall Library to 109-111 Fore Street and associated issues (including projected costs and replacement use for Weir Hall Library site)	Cabinet Member for Leisure, Culture and Olympics 2012	Not before 1st May 2008	Part 1	Haselbury; Upper Edmonton;	Environment, Parks & Leisure Scrutiny Panel - Special Public meeting – 31/3/07 Scrutiny visit to Barnet Library Service – 23/05/07 Scrutiny Consultation Meeting – 5/12/07 Public – Survey – March 07 to April 07 Council Members - Newsletter – March 07 Enfield Racial Equality Council – meeting – 12/06/07 Leisure & Culture Partnership – meeting – 25/09/07 Cabinet – 12/12/07 Council – 23/1/08 Edmonton Green, Haselbury and Upper Edmonton Area Forum – 11/3/08.	Head of Libraries and Museums julie.gibson@enfield.gov.uk	Library Strategy 2007-2012

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2628 To approve the drawing down of £541K total capital funding for the 3 CCTV schemes approved within the capital programme (Gt Cambridge roundabout/Silver St, Bullsmoor Rd and Four Hills estate areas) for 2008-9.	Cabinet Member for Community Safety & the Voluntary Sector	Not before 1st May 2008	Part 1	All Wards		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	Delegated Authority report concerning the release of capital programme funding and approval to proceed with the CCTV installation and tender process
KD 2629 To approve the drawing down of £300K total capital funding obtained from a successful bid for Automatic Number Plate Reading cameras from the Home Office to extend the current ANPR CCTV scheme already approved and underway with additional cameras.	Cabinet Member for Community Safety & the Voluntary Sector	Not before 1st May 2008	Part 1	All Wards		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	Delegated Authority report concerning the ANPR project extension due to increased funds received
KD 2589 To approve Enfield new Local Area Agreement	Council	7 May 2008	Part 1	All Wards		Acting Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2569 Decision to award the contract for the HOST, to support the establishment of and ongoing support to the LINKs (Local involvement networks) for health and social care.	Cabinet	22 May 2008	Part 1 & 2	All Wards	PCT/Health - Steering group meetings, email exchange of information and updates - November 2007 - May 2008 VCS - Events, and email/postal updates - December 2007 - May 2008 Internal colleagues in scrutiny, social services, legal and finance - Meetings and email updates - November 2007 - May 2008		None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2597 To determine the preferred option for the location of an Academy to replace Albany School	Cabinet	22 May 2008	Part 1 & 2 Para 3	Enfield Highway	Albany School Governing Body - Attendance of LA officers at meetings/correspondence - Oct 07 to Ongoing Albany School staff and student council - Meetings with LA officers and Oasis Trust - Nov 07 Albany School parents - Letters and meetings - Nov 07 to Ongoing Oasis Trust and DCSF - Meetings and correspondence - Sept 07 to Ongoing	Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk	Report to Cabinet 17 Jan 08 "Development of Albany School" Expression of Interest to DCSF Academies programme

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2607 Approval of the Councils Medium term Financial Plan 2008/13	Cabinet	22 May 2008	Part 1	All Wards		Asst Head of Finance - Revenue Strategy Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	2008/09 Council Budget Report
<p>KD 2609 Primary Capital Programme: overall strategy and plan for additional pupil places</p> <p>Decisions:</p> <ul style="list-style-type: none"> To approve the Authority's proposed Primary Capital Strategy for submission to the DCSF To approve a shortlist of primary schools where options appraisals and feasibility studies are proposed with a view to the potential expansion of pupil numbers 	Cabinet	22 May 2008	Part 1	All Wards		Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfield.gov.uk	<p>Cabinet 6th Feb 08: Additional Primary School Places 2008/09</p> <p>Cabinet 2nd April 08: Primary School Expansions – Short term Planning</p> <p>Enfield Schools Strategy for Change – Consultation Document</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2610 Introduction of Sunday and Bank Holiday charging in all Council off street car parks and on street pay and display bays.	Cabinet	22 May 2008	Part 1	All Wards	Statutory and Informal – Date not known at this stage	Head of Parking Services Tel: 020 8379 6402 elena.dellafiora@enfield.gov.uk	None.
KD 2620 Submission of Enfield's and North London's Local Implementation Plan (LIP) Annual Progress Report (APR) for 2009/10 to 2011/12	Cabinet	22 May 2008	Part 1	All Wards	Other Local Authorities: Barnet, Haringey and Waltham Forest, Internal Stakeholders - Written consultation – April 08 to May 08	Senior Transportation Planner Tel: 020 8379 3562 ranj.chandrasena@enfield.gov.uk	<p>Enfield's Final Local Implementation Plan – June 2006</p> <p>Enfield's Local Implementation Plan Addendum – January 2007</p> <p>Enfield's Local Implementation Plan Addendum response – July 2007</p> <p>Enfield's LIP approval by the Mayor of London –October 2007</p> <p>LIP Annual Progress Report Guidance 2009/10 – 2011/12 – TfL February 2008</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2624 To agree the development of a 3 year Repair and Maintenance Programme. To agree a change to the management of the fund.	Cabinet	22 May 2008	Part 1	All Wards		Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.
* KD 2195 Approval to the tender for the rebuilding of the kitchen at Cuckoo Hall Primary School.	Cabinet Member for Education, Children's Services, Director of Education, Children's Services & Leisure	Not before 2nd Jun 2008	Part 1 & 2 (para 3)	Jubilee		Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2330 To accept a tender for works to create a depot on the Montagu Industrial Estate for the use of the Refuse Collection Service which is to relocate from the current Advent Way depot.	Deputy Leader and Cabinet Member for Finance and Resources, Director of Environment, Streetscene & Parks	Not before 2nd Jun 2008	Part 1	All Wards	Cabinet Portfolio Holders – Cllr. Lavender and Cllr. Neville – Briefing - Dec 07 to Feb 08.	Corporate Commissioner Tel: 020 8379 3017 ron.grace@enfield.gov.uk	Property Strategy Phase 2 Environment Street Scene and Parks Services Feasibility Study Report July 2006. Cabinet Report 12th July 2006: Property Strategy Phase 2 - Environmental Assets Feasibility Study (Draft) Cabinet Report 6 February - Progress Report on proposals for the Relocation of Carterhatch Depot and Associated Projects
KD 2608 Decision required to set up a Corporate framework to provide centrally commissioned services to provided activities, support and guidance to families and children within Enfield Children's Centres. Part 2 will contain the details of the contracts awarded based on the tenders received.	Cabinet Member for Education, Children's Services	Not before 2nd Jun 2008	Part 1 & 2 Para 3	All Wards		Admin Manager Tel: 020 8379 3425 amita.clements@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2127 To approve a Section 75 Agreement with Enfield Primary Care Trust (EPCT) to Establish an Integrated Community Learning Difficulties Service.	Cabinet	18 Jun 2008	Part 1	All Wards	Learning Difficulties Partnership Board – Partnership Board Meeting [April 2006 – 5 Feb 07]	Programme Director Health & Social Care Integration Tel: 020 8379 3950 robert.lee@enfield.gov.uk	Minutes and working papers of the Learning Difficulties Partnership Board and the Learning Difficulties Integration Steering Group and Subgroups
*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008. This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.	Cabinet	18 Jun 2008	Part 2 para 3	All Wards	Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.	Transport Operations Manager Tel: 020 8379 2012 phil.keymer@enfield.gov.uk	Tender Specification PQQ documents and returns (November 2007) Tender Issue Documents Tender returns and evaluation papers (Dec 2007/January 2008)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2575 To agree the Memorandum of Understanding (MOU) between the North London Waste Authority (NLWA) and the constituent boroughs, of which Enfield is one of seven.</p> <p>The MOU puts in place a high level commitment from the eight authorities to co-operation and partnership working during the procurement process.</p> <p>The MOU is required to apply for PFI credits, and the subsequent Inter Authority Agreement (IAA) will be required to give certainty to bidders for the waste contracts, and reflect the operational and financial commitments the authorities need to make to reflect the contractual obligations that the NLWA will take on.</p>	Cabinet	18 Jun 2008	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ¹/₂ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2630 Agreement of the Council's Business & Improvement Plan 2008/2011 - Putting Enfield First.</p> <p>The Plan incorporates the Council's revised Aims and Objectives from 2008/09 and the final set of published outturn figures for the Best Value Performance Indicators (BVPs). The new national set of indicators (NIs) will be used as measurements of progress against achieving the Putting Enfield First Aims and Objectives.</p>	Cabinet	18 Jun 2008	Part 1	All Wards		<p>Head of Best Value and Performance Management Tel: 020 8379 4684 elaine.duncan@enfield.gov.uk</p>	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2600 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Lincoln Road area to address non-decency.	Cabinet Member for Housing	Not before 1st Jul 2008	Part 1	Bush Hill Park; Southbury;	Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2601 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Third Avenue area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Third Avenue Area Decent Homes Scheme.</p>	Cabinet Member for Housing	Not before 1st Jul 2008	Part 1	Bush Hill Park; Haselbury; Southbury;	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion</p> <p>Community Housing Partnership - meetings and regularly updated - Oct 07 to completion</p> <p>Resident Associations - updated at meetings – Jan 08 to completion</p> <p>District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2602 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Turkey Street area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Turkey Street Area Decent Homes Scheme.</p>	Cabinet Member for Housing	Not before 1st Jul 2008	Part 1	Chase; Turkey Street;	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion</p> <p>Community Housing Partnership - meetings and regularly updated - Oct 07 to completion</p> <p>Resident Associations - updated at meetings – Jan 08 to completion</p> <p>District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2603 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Brick Lane/ Stoneleigh Ave area to address non-decency.</p> <p>Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Brick Lane/ Stoneleigh Ave Leaseholders Area Decent Homes Scheme.</p>	Cabinet Member for Housing	Not before 1st Jul 2008	Part 1	Chase; Ponders End; Town; Southbury; Turkey Street;	<p>Residents (tenants & leaseholders) – Meetings, open days.</p> <p>Consultation via correspondence, Information packs, surveys - Jan 08 to completion</p> <p>Community Housing Partnership - meetings and regularly updated - Oct 07 to completion</p> <p>Resident Associations - updated at meetings – Jan 08 to completion</p> <p>District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281</p> <p>kevin.connolly@enfield.gov.uk</p>	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2599 To accept the tender for the supply, implementation, upgrading and maintenance of a new integrated highways management system tendered under EU "restricted" procedure.	Cabinet	16 Jul 2008	Part 1 & 2 Para 3	All Wards	Legal Services - On tender and contract documentation and on the Cabinet Report - Oct 2007 to ongoing Financial Services - On tender and contract documentation, financial evaluation and on cabinet report - February 2008 to ongoing ICT Board - Various reports and updates to ICT Project Board - July 2005 to ongoing	Service Engineer Tel: 020 8379 3632 chris.chalkley@enfield.gov.uk	Project Brief LBE Corporate IT Bids 2006-10

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2611 Capital Outturn 2007/08 Approval of the capital outturn position and statutory funding recommendations at the end of March 2008 and approval of any resources carried over to 2008/09.	Cabinet	16 Jul 2008	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Closure of accounts files Core Finance Team
KD 2612 Capital Monitoring & Prudential Indicator Report first quarter. Approval of the capital monitoring position at the end of May 2007 and actions needed in order to remain within the approved budget.	Cabinet	16 Jul 2008	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Monitoring returns from service groups and supporting working papers.
KD 2613 May 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of May 2008 and actions needed in order to remain within the approved budget.	Cabinet	16 Jul 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2614 Revenue Outturn report for 2007/08Approval of the revenue outturn report at the end of the 2007/08 financial year.	Cabinet	16 Jul 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Returns from groups and accompanying working papers.